

**MINUTES**  
**Information Technology Advisory Board (ITAB)**  
February 8, 2022  
2:30pm – 4:30pm  
Virtual Meeting that was [recorded](#).

**Opening Welcome & Updates**

**DeAngela Burns-Wallace, CITO**

- Secretary DeAngela Burns-Wallace welcomes everyone. We are continuing to support many agencies working in our hybrid operations. Many of you know that Allie Denning has been supporting both the Department of Administration and OITS as a Public Affairs Officer. As of January 2022, the Secretary has split those operations and moved Allie 100% to OITS as their Public Affairs Officer. The other new addition to our leadership team is our new Chief Information Technology Architect (CITA) Alex Wong. He comes to us from San Jose State University. He was the Associate CIO and Senior Director of Enterprise Solutions and prior to that, he also spent 17 years at the University of Kansas as their Chief Technology Officer. He knows these parts well and has rich ties here. We are excited to welcome him back to Kansas and join the State of Kansas CITA role.

**Legislative Update**

**Allie Denning, Director of Public Affairs**

- HB2548 is in Appropriations and is the bill that changes the definition of reportable IT projects to a risk-based model received a hearing. This Thursday is the first OITS budget hearing. It will be held at 8:30 a.m. in the Senate Ways and Means Subcommittee. We are waiting on a confirmation for a hearing date with the House general budget committee.

**Kansas Cybersecurity Task Force Update**

**Jeff Maxon, CISO**

- The Cybersecurity Task Force report was completed in December 2021. The final report was provided to the Governor's Office and made public on January 4, 2022. In the final report, we identified 41 recommendations that include 17 critical recommendations and a handful of high recommendations. The next step with the task force is working on the recommendations and finding ways to implement them.

**ITEC Policy Refresh – Create Working Groups**

**DeAngela Burns-Wallace, CITO**

- We are continuing to update various ITEC policies. We did several last years and had great success with them. It is that time to refresh some much-needed policies. You may review the policies on the ITEC [website](#). We are looking for volunteers. If you are interested in being a part of these working groups, please reach out to Sara or myself.

- **Workgroup #1:**

[Policy 1100](#) Software Licensing – To recognize requirements established by copyright laws and common licensing agreements for use and copying of software and documentation. To also provide guidance for commonly encountered situations in this area.

[Policy 1500](#) Software Code – To establish a common, uniform policy for state entities regarding ownership and distribution of Software Code and related Intellectual Property developed by state employees or (contract) personnel, or contractors, on behalf of the state.

- **Workgroup #2:**

[Policy 9500](#) Wireless LANs – To establish a common, uniform use policy for all state agencies regarding the acquisition, installation, management and use of Wireless Local Area Networks (WLAN) for use by State employees, legislators, contractors, vendors, and guest users.

- **Workgroup #3 (already in progress):**

Policy Series 2000 & [HB2548](#) Project Mgmt. Update

**Sara Spinks, KITO**

We have two different working groups that have been working steadily for the last year including representation from large agencies, small agencies, and the Board of Regents. We also have been looking at the creation of a business risk assessment tool. Agencies can use it as an assessment of the business risk against their project. This may be a requirement if HB2548 is passed. The tool will still be rolled out regardless of that status of HB2548. At the same time as we are working on the statute changes, we are working with ServiceNow on automating the actual filing of the project plans and the approval process. The system design has been completed and we will begin testing when ServiceNow completes a system upgrade.

Kelly Johnson (KDOL) asked if the project will go to your office for a quick review once you click submit in ServiceNow? Sara Spinks answered that the plan will be reviewed after submittal. Use of ServiceNow will be required for all reportable projects. It will also be available for all agencies to use as a project management system.

Andrew Gorman (KCC) asked, in HB2548, when it says there are two weeks to schedule a meeting, does that mean they have to meet, or does it have to be scheduled in two weeks? CITO Burns-Wallace replied that the meeting has to occur. They have seven days to request it and then have two weeks to meet. If they do not meet within those two weeks. It is deemed reviewed and consulted and moves forward. Sara Spinks added that we will be rolling out training, creating videos and posting guidance.

**Open Discussion:**

- Mark Abraham (OITS) provided a quick update on ITEC Policy 5000. He stated that they are starting to get a lot of business contingency planning reports in and are getting a good response for the first year.
- CITO Burns-Wallace replied to a question from the chat about whether there will be a cost to access ServiceNow for project management. She stated that the fee charged for oversight of the IT reporting

projects will cover the cost for the initial license that is required. There will not be an additional cost. If you are using it extensively for your entire project management operations, there would be an additional licensing cost.

- CITO Burns-Wallace announced that the next ITEC meeting is March 7th, and the next ITAB meeting is May 10th. We will be reaching out to seek volunteers for all the policy review working groups. In addition, Harold Sass, CIO for the Department of Corrections, left state service at the end of January. That position will be posted for recruitment, and we are looking for anyone interested.

**Future ITAB Meetings:**

May 10, 2022

August 16, 2022

**Future ITEC Meetings:**

March 7, 2022

June 14, 2022

**ITAB Members:** Bold names were present during the meeting.

|  |                                      |                              |
|--|--------------------------------------|------------------------------|
| <b>Bachman, Dennis - KRGC</b>          | <b>Holley, Jamie – KHP</b>           | Pratt, Gary - KSU            |
| <b>Burns-Wallace, DeAngela – ECITO</b> | Howard, Laura – DCF/KDADS            | <b>Reinert, Todd – KCC</b>   |
| <b>Burton, Megan - KSHS</b>            | <b>Haugh, Jim - Commerce</b>         | <b>Sandberg, Andy – KDOR</b> |
| <b>Cahill, John - KPERS</b>            | <b>Johnson, Kelly KDOL</b>           | Standeford, Todd – BOHA      |
| <b>Comstock, Kevin - KSOS</b>          | <b>Koehn, Jason – HS – EBIT</b>      | Schmidt, Vicki – KID         |
| <b>Crook, Christopher – KU</b>         | <b>Lane, Shawn – Dept of Ag</b>      | <b>White, Josh – DofA</b>    |
| Day, Tom – Leg Services                | Lewis, Earl - KWO                    | Stinson, Col Robert - KAG    |
| <b>Dickson, Jason – KDWP</b>           | <b>Mandala, Joe - KBI</b>            | Vacant – KDOC                |
| <b>Dickson, Terry - Treasurer</b>      | <b>Marshall, David - KCJIS</b>       | <b>Walsh, Mary - KU</b>      |
| <b>Dreier, Darren – Lottery</b>        | <b>Maxon, Jeff - CISO</b>            | Wiley, Lane – KDOE           |
| Elpers, Mike – SG Co IS                | Miller, David - WSU                  | <b>White, Travis - ITSC</b>  |
| Fadale, Anthony – ADA Coord            | <b>Neal, Jeff – KDOT</b>             | <b>Wong, Alex -CITA</b>      |
| <b>Friend, Duncan – INK</b>            | <b>Nelson, Ken – KGS</b>             | <b>Yancey, Glen – KDHE</b>   |
| <b>Funk, Steve - KBOR</b>              | Neria, Angela – PSU                  |                              |
| Griffin, Mark– FHSU                    | Oborny, Joe – KS School for the Deaf |                              |
| Grossenbacher, Kathi – KDOE            | <b>Osterhaus, Katrin – LPA</b>       |                              |
| Guerrero, Adrian - KBON                | Owen, Connie – KWO                   |                              |
| Hansen, Chris - KUMC                   | <b>Pittman, Jeff – KS Senator</b>    |                              |
| Harmon, Ken - WSU                      | Polston, Doug - ESU                  |                              |

**Other Attendees:** (Note: Those joining by telephone were not identified.)

|                           |                                 |                              |
|---------------------------|---------------------------------|------------------------------|
| Abraham, Mark – OITS KISO | Gann, Greg – Sedgwick County    | Niehues, Julie - OITS        |
| Adams, James – EGOV       | Good, Tiernan – (Guest)         | Perrilloux, Noland – (Guest) |
| Bartron, Shelly - DofA    | Gorman, Andrew – KCC            | Ramirez, Celena – OITS       |
| Blubaugh, Anthony - KSBN  | Hammons, Susan – OITS COO       | Reeves, Michael – OITS       |
| Burns, Hope - OITS        | Heffel, Tanya – OITS CTO        | Reiter, Brian - OITS         |
| Burton, Valeri - KID      | Herndon, D. – (Guest)           | Robison, Cole – OITS         |
| Butler, Daniela - OTIS    | Hodges, Matt – (Guest)          | Rohleder, Eric - KCVA        |
| Calhoun, Vanessa - KCC    | Johnson, Anne – Judicial Branch | Somers, Susan - KSBOA        |
| Capps, Cassiopeia - KBOB  | Johnson, Shelia – OITS          | Spinks, Sara - OITS          |
| Coffman, Jake – (Guest)   | Jones, Nolan – Kansas.gov       | Wertzberger, Michele - KSFM  |
| Conklin, Allison - DOA    | Karns, Larry - KSBTP            | White, Josh - DASM           |
| Corzine, Judy – ITEC      | McAferly, Mary – OITS           | Wisner, Erik - KREC          |
| Denning, Allie - OITS     | McGinley, Chris – KDHE          |                              |
| Drum, Randy - KSFM        | Moreland, Carol - KSBN          |                              |
| Finney, Vince – OITS      | Murray, Jan - KSSBEO            |                              |
| Gadberry, Dy – OITS       | Nickel, David – CURB            |                              |