



## Information Technology Executive Council

June 15th, 2021

Regular Meeting of the ITEC Board

### Minutes

The Regular Meeting of the ITEC Board was held on June 15th, 2021, virtually using Microsoft Teams. This meeting was properly noticed and posted in the Kansas Public Square prior to the meeting. <https://publicsquare.ks.gov/>.

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#### Board Members:

Present unless otherwise noted

DeAngela Burns-Wallace, Executive Branch CITO  
Kelly O'Brien, Judicial Branch CITO  
Alan Weis, Legislative Branch CITO & Chairman  
Larry Alley, Senate Ways & Member #1  
Tom Hawk, Senate Ways & Means Member #2  
Emil Bergquist, House Govt Tech & Security Committee #1  
Jeff Pittman House Govt Tech & Security Committee #2  
Greg Gann, County Representative  
Judy Corzine, Private Sector Representative

Duncan Friend, I.N.K. Network Manager  
Steve Funk, Board of Regents I.T. Director  
David Marshall, KCJIS  
Dr Lee Norman, KDHE, Cabinet Agency Head #1  
DeAngela Burns-Wallace, Dept of Admin, Cabinet Agency Head #2  
Erik Wisner, Non-Cabinet Agency Head #1  
Alexandra Blasi, Non-Cabinet Agency Head #2  
Mike Mayta, City Representative  
Travis Rail, CITA (Non-voting) Board Secretary

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THIS MEETING IS IN COMPLIANCE WITH  
SENATE BILL 56 THAT AMENDED K.S.A. 75-7202.

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#### Public attendees, that signed in.

Abraham, Mark [OITS]  
Arif, Samir [K.D.C.]  
Bartron, Shelly [OITS]  
Brock, Annie [Guest]  
Burns, Hope [Guest]  
Butler, Daniela [OITS]  
Cahill, John [Guest]  
Calhoun, Vanessa [K.C.C.] (Guest)  
Clark, Teri [Guest]  
Comstock, Kevin [KSOS]  
Curtis, Pamela [Guest]  
Crumpton, Robin [Guest]  
Denning, Allie [DA]  
Dickson, Jason [KDWPT]

Finney, Vince [OITS]  
Griffin, Mark [Guest]  
Guerrero, Adrian [KSBN]  
Guerriero, John [Guest]  
Harmon, Ken [Guest]  
Holley, Jamie [K.H.P.]  
Jones, Nolen [Guest]  
Larison, Jody [K.B.I.]  
Mandala, Joe [K.B.I.]  
Maxon, Jeff [OITS]  
Niehues, Julie [OITS]  
Osterhaus, Katrin [LPA] (Guest)  
Ramirez, Celena [OITS]  
Reinert, Todd [K.C.C.] (Guest)

Salomon, Glen [Guest]  
Shultz, Amber [Guest]  
Spinks, Sara [OITS]  
Stephens, John [Guest]  
Stowe, Justin [Guest]  
Theel, Eric [Guest]  
Walsh, Mary [Guest]  
Wareham, Jake [Guest]  
Wehking, Michael [OITS]  
White, Travis [Guest]  
Wilson, Angela [OITS]  
Yancey, Glenn [KDHE]  
Young, Rashard [Guest]

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## **WELCOME / CHAIRPERSON COMMENTS**

Call to Order – Chairman CITO Alan Weis

Roll Call – Celena Ramirez

## **APPROVAL OF AGENDA**

Motion to Approve the Agenda by Mike Mayta and seconded by DeAngela Burns-Wallace

Approved as written. No amendments or added agenda items.

## **APPROVAL OF MINUTES**

June 15th, 2021 Minutes

Motion to Approve the Minutes by Greg Gann and seconded by Sen. Jeff Pittman

Unanimously Approved as written. No amendments.

## **ADVISORY BOARD UPDATES/EDUCATION SEGMENT:**

Welcome Rep. Pam Curtis & Sen. Jeff Pittman

Alan Weis, (Chair), CITO-LG

- House Minority Leader Rep. Sawyer appointed Rep. Curtis. She represents House District 32 in Kansas City. She is a ranking member of JCIT and has been a part of the legislature since 2014.
- Sen. Pittman has been a part of the ITEC board before as a Representative. He is now a Senator, and Senator Minority Leader Sen. Sykes appointed him. Sen. Pittman represents Senate District 5, which covers Leavenworth, Lansing, and a part of Kansas City and Bonner Springs. This is his first year as a Senator. He was also a house member from 2017-2020 and a member of JCIT.

Information Technology Advisory Board (ITAB) Update

DeAngela Burns-Wallace, CITO-E

- The last month at ITAB, we spent most of our meeting taking last-minute feedback on ITEC policies regarding the 5000 Series, 8000 Series, and 2000 Policy Series. You will also see it in the presentations today. We also celebrated our PMM graduates, which we also will do here. Finally, we talked about the return of in-person work and the possible impact on our IT operations and being prepared. Next, we talked about the ARPA. The American Rescue Plan Act funds coming into the State and Local levels. Their discretionary dollars are coming in at the State, counties, and municipal and smaller cities levels. IT will be a critical piece for those discretionary dollars. Those dollars are already flowing into the State.

Action Item Review

Travis Rail, CITA

- There are no new action items created from the last ITEC meeting. The only current action item is #24, which is to review the current ITEC seats that need to be refreshed. We have been working with the Governor's office and have several candidates in place. I feel we will have three new candidates appointed by the September ITEC meeting.
  - Sen. Pittman asked, Is there a way to advise on how to prioritize investments in technology? Or do we let agencies respond as they will? If anyone has talked about the advisory board from an architectural standpoint?
  - CITO Burns-Wallace replied the State discretionary dollars are going through Spark. The Spark process is similar to last year but different, and the Executive committee has been named, but the others have not. Also, one of the Governor's priorities that she will be infantizing is in IT and around infrastructure and cybersecurity. Also, in cybersecurity, some initiatives pull together State, local, public, and private around cybersecurity. These dollars, unlike last year's dollars they have a longer window. The dollars can be obligated in 2024 and spent in 2026.

## **PRESENTATIONS - DISCUSSION AND POSSIBLE ACTION**

- Spring PMM Graduates DeAngela Burns-Wallace, CITO-E
  - We want to take a moment and celebrate our spring PMM graduates. We know the importance of Project Management and having trained experts across our agency and State. I and the fellow CITO's always join them throughout the class, meet them and answer any questions. We want to thank the graduates and the agencies who allow them to take the time away. We encourage people to take advantage of various pieces of training and tools we still have available.
  
- Cybersecurity Insurance Discussion Jeff Maxon, CISO
  - A couple of months ago, there was a proposal and some discussion about cybersecurity insurance for the State of Kansas. We discussed the ransomware attacks at oil pipelines, meat packing facilities, etc. We reached out to a couple of organizations that can discuss what is happening across the country at the State government level. We chose NASCIO (National Association of State Chief Information Officers) and National Governors Association. We brought them along to present the cybersecurity insurance landscape for the country and at the State level. We have Meredith Ward from NASCIO and John Guerriero from National Governors Association.
    - Meredith Ward stated NASCIO is an association of all 50 States, and State CIOs are represented through NASCIO. The cybersecurity bill has been more critical than ever in the last fifteen months. The pandemic brought to light a lot of new challenges and gaps in cybersecurity. The average most States get 3% for cybersecurity in their IT budget. That 55% of States have cyber insurance.
    - John Guerriero stated the National Governors Association has been working with Governors for the last seven years, including this year. We are looking forward to working with the State of Kansas. Kansas is selected into NGAs 2021 Policy Academy Advancing Whole of State cybersecurity. We've also been working with NLC (National League of Cities). The increase in ransomware and cyber insurance has increased in the last fifteen months. Cyber Insurance covers more than just ransomware.
    - Sen. Pittman asked, "what about the reverse?" I know we talked about getting it, but have there been any States that have legislated against getting it. Any State entities or public entities getting cyber insurance? Meredith Ward and John Guerriero replied none that we know of. Alan Weiss replied Legislative Post Audit has been looking into this too. Justin Stowe the Post Auditor, is here with us today. Justin Stowe replied to our counterparts in the Washington State Auditors office. They experienced a massive data breach of unemployment data that they were using to audit the State of Washington's unemployment system. We are in the process of a similar audit ourselves.
    - My former boss moved to Washington stated that having cyber insurance has been integral in the survival of their situation. CITO Burns-Wallace replied KISO office services and supported all State government, legislative, and judicial. The essential pieces that were brought today are the understanding of where this fits in the toolkit. Also thinking about how do we leverage the toolkit and ensure that those pieces are in place. We look at ourselves as individual entities, but we can have multiple layers of protection and different types of protection. We do this in a more holistic way on a more enterprise level. Thank you for bringing this conversation to the table.
    - Steve Funk replied I would agree that cybersecurity insurance is not the first step. The universities did look at this a couple of years ago and purchased cybersecurity insurance. It seems we had to ask for a statute change to be able to make that purchase. That there was something prohibiting State agencies from purchasing insurance in general, not cybersecurity. CITO Burns-Wallace replied, Steve, there is a piece of that is right. You know we are, as a state where are own insurer. I'm sure something would need to be in place for

that and that we would need to look at as well. Alexandra Blasi replied I was wondering if anyone had any information about the regulation of cybersecurity insurance.

- Is this something regulated by Kansas Insurance Department? Or are there other entities at the Federal level that regulate these companies? How would the State be protected in that way? What could potential conflicts of interest will there be with different agencies using different services? CITO Burns-Wallace replied we all need to have a conversation about that because if we have individuals, particularly smaller agencies trying to walk this road. It will not be successful. What do we have, and what do we need? Is one of the reasons why we put the KISO office put information Securit Officer leveraged into a non-cabinet agency. We know they don't have the infrastructure. We need to put security in place. The larger agencies don't do just cybersecurity insurance. They do other things as well. Alexandra Blasi replied I agree that a statewide approach is the best option. Just looking at it from the standpoint of a small agency, the resources can be leveraged at the State level versus individual agency basis. I'll reach out to the insurance department as ask them. I'm interested in learning more personally.

- Guidance for Secure Video Conferencing

Travis Rail, CITA

- The last couple of ITEC meetings have discussed securing video conferencing for agencies in the March meeting. It was suggested that we combine a couple of existing documents, and what came out was an entirely new document. That was encompassing the entire enterprise and state IT. This guidance document was a result of action item number 23. That was put forth at the September 2020 ITEC meeting. The specifics were to review the ITEC policy's for any possible opportunities for collaboration and teleconferencing guidelines. I spent several months working with the KISO's office and Jeff Maxon to put together a list of guidelines. These guidelines are optional and merely recommendations. The purpose of the guideline is to recommend state entities and establish guidelines with cybersecurity principles and practices that individuals and organizations can follow to video conference more safely. Additionally, the guidelines also provide security settings links to some significant platforms such as Adobe Connect, Webex, GoToMeeting, GoToWebinar, MS Teams, Slack, and Zoom. We previewed this to a group of stakeholders, got a lot of positive feedback, and made some adjustments.
- Jamie Holley asked, are there any sieges requirements for either software and or hardware or secure video conferencing? Jeff Maxon replied, for my understanding, it follows the rest of the guidelines for nothing specifically in ours. Still, generally for the sieges just it's the same guidelines for managing data in general. So the environment depending on the organization environment is Teams environment is in one that is up to sieges standards. Our perspective of the executive branch support platform Teams we did put it in an environment where it can support control data. Sen. Pittman asked, is there any way we could wait until the next ITEC meeting? So that we can review and look through it. If you want to vote on it today. I will withhold my vote. Do we need to adopt it today? Or can we wait till the next meeting? Alan Weis replied to Sen. Pittman that this guideline and any other policies are always up for review. If we notice 3-6 months down the line, we need to add or change something in the guidelines. We can come back and revisit to edit and adopt the updated guidelines. Sen. Pittman replied that certain individuals in the legislature are very paranoid about the video conferencing situation in general in the State. I was hoping to review it with them to see what kind of objections they may have. Mr. Chairman, I will withhold my vote if we go ahead and vote today.
- Motion to approve by Erik Wisner, seconded by Greg Gann. Motion passed by voice vote.

Draft Guideline: ITEC-1220-G

- Information Technology Policies & Standards – Board Discussion

Travis Rail, CITA

Draft Policy: ITEC-3000-P

- The purpose of this policy is to provide guidance. In addition, this policy defines the terms and how ITEC will issue this in the discharge of its statutory responsibilities to include establishing technology architecture for the State technology enterprise. It will also establish an active policy hierarchy between the state statute, ITEC branch policies, agency policies, and business policies. We circulated this after the March ITEC meeting and received a lot of positive feedback. Therefore, I wanted to present this to the Council today for possible adoption. CITO Burns-Wallace stated there was a question from the chat group. They are asking about elected official agencies in the context of the branch. Travis Rail replied the way that the branch applies can be generic in the policy under organizations affected. It says all branch, boards, commissions, departments, divisions, agencies of the state government are referred to as entities. A brief discussion followed. Motion to approve by CITO Burns-Wallace, seconded by Steve Funk. Motion passed by voice vote.

- Policy Series 8000: Data Administration – Board Discussion

Travis Rail, CITA

Draft Policy: 8000, 8010, 8010A, 8010B

- This group of policies aims for policy 8000 to establish the Kansas Data Review Board (KDRB) to advise the chief information technology architect. For policy 8010, it is to define the policy and requirements for all agency businesses and information technology initiatives and acquisitions. Mark Abraham's group presented this at the last ITEC meeting. Mark is here today to answer any questions about this group of policies. Alan Weiss asked on policy 8000 section 7.1. It lists the board's makeup, but it doesn't list the total number of members. Do you know what the total members of the board would be? Travis Rail, there has been debate about that, and we certainly define specifically will be on the board. We wanted to leave to ITEC to flex that board around as seen fit. We did not come up with how many people will serve on the board. Alan Weiss replied, so there are specific members listed, but it's up to the three CITA's to assign additional members. Is that correct? Travis Rail replied yes. Motion to approve by CITO Burns-Wallace, seconded by David Marshall. Motion passed by voice vote.

#### **STAFF REPORTS - DISCUSSION AND POSSIBLE ACTION**

Chief Information Technology Officer Updates

- Judicial Branch

Kelly O'Brien, CITO-J

- We continue to implement our centralized case management system and continue to work with Tyler Technologies to make sure the system is improving. Lately, we have been focusing on trying to deal with what we identify as our external stakeholders. Those are individuals or groups that we provide information to from the Court to these groups. The Court has gone through and tried to focus on coming up with a standardized set of data that will be shared. We hope to have this project completed by mid-next year.

- Executive Branch

DeAngela Burns-Wallace, CITO-E

- Across our agencies, we support our staff coming back into the office and helping them transition back and make sure everyone is operational. Another thing keeping our team busy is finishing up our data center migration. We are in the 98% mark on that, and the last 2% is a really heavy lift. But, it is happening, we are excited. We will be vacating the Landon building later this summer. Some of you know this has impacted so many of our agencies big and small. We are excited to move from that

project to leverage our resources into other initiatives going forward. We have submitted our rates, and we took another hard look at the rates again. We were able to keep them pretty steady from 22 to 23. There were actually one or two that were reduced. Have also decreased the number of actual rates. Different rates once again this year to continue to refine and clean up. Take a moment to take a strategic focus to think about where we want to be as a state in the next three to five years.

- Legislative Branch

Alan Weis (Chair), CITO-LG

- The legislature concluded on May 26<sup>th</sup>. During the legislative session, there were a total of 769 bills introduced, and of those 116 become law. All committee meetings were conducted with video conferencing. We had compress participate in the meetings across the State remotely from January 11<sup>th</sup> through May 8<sup>th</sup>. We had a total of 2,510 legislative meetings with a total of 140,000 meeting minutes on the Webex system. This was the first time in the history of our State we have allowed full participation and legislative process from anywhere in the State.

CITA Update

Travis Rail, CITA

- I like to provide a quick update on the ITEC 2000 policy, and the 5000 policy group most of you know is the statutory definition of IT project did not change in this legislative session. However, last week we selected Service Now and its IT business management platform to help automate this process to get away from those manual processes. Our intent by the first part of next year agencies will be able to do project approval and the project reporting through this new platform. We are asking volunteer groups to help the KITO staff as we update these guidelines and operating procedures. I want to give a big Thank You to these two groups. They have spent a lot of work and taking time out of their typical work week. We are still focused on being ready for the statutory change during the next legislative session. The ITEC 5000 policy was presented at the last ITEC meeting around their continuity of operations planning. They were asked to include remote work into Coop plans, and they have done a great job. We are waiting on feedback from several groups. We just finalized the draft, and we will present this at the next ITEC meeting.

CISO Update

Jeff Maxon, CISO

- All the ransomware has caused gas shortages and panic buying. So I would encourage people to take a deliberate pause and look at their backup environments. Ensure their backing up critical servers and have controls around who has access to these backups and testing the backups to make sure they are good. This is the number one way to recover from a ransomware attack.

## **COMMENTS FROM BOARD MEMBERS**

## **CLOSING REMARKS**

### New Action Item Review

CITA, Travis Rail

- There are no new adopted action items. However, I do have it on my radar to investigate ransomware insurance and work with ITEC and KISO. Alan Weiss replied it would be good to list that as an action item. Travis Rail replied I have a question for the Council the IT Security Council to you want to loop them in at, and the KISO has been a large part of this also helped weigh in on it. CITO Burns-Wallace replied I think it's fine. I would be cautious. There were quote-unquote action list items that were just sitting there. They were more of an ongoing discussion, and it was not. I'll be very honest and

transparent here. I'm not ready to move into the direction of taking this step and be very careful. So that ITEC is putting a policy around something that we don't know much more about.

### **ITEC CHAIR ROTATION**

CITO, Kelly O'Brien

- First, the Kansas statute 75-7202 subsection C. The chairperson of the Council shall be drawn from the chief information technology officer's with each chief technology officer serving a one-year term. The term of the chairperson shall rotate among the chief information technology officers on an annual basis. I acted as the chair in 2019 with Alan Weiss, the legislative CITO taking over in 2020. Per this established schedule DeAngela Burns-Wallace executive branch CITO. She will take the position of chair starting with the next meeting scheduled in September. Congratulations, DeAngela Burns-Wallace. CITO DeAngela Burns-Wallace replied Thank You to Alan. As Kelly knows, it's not easy, and you're always trying to manage conversations, bring these things to the forefront, and keep our conversations moving. Thank you, Alan, for a great year of sitting in the role and keeping our conversations moving.

### **ADJOURNMENT**

Adjourned at 3.33 p.m.

NOTE: Any individual with a disability may request an accommodation in order to participate in committee meetings. Requests for accommodation should be made at least 5 working days in advance of the meeting.

# ITEC BOARD MEMBERS



Alan Weis, Chairman  
Legislative Branch CITO



DeAngela Burns-Wallace  
Executive Branch CITO



Kelly O'Brien  
Judicial Branch CITO



Steve Funk  
Board of Regents I.T. Director



Senator Larry Alley  
Senate Ways & Means



Senator Tom Hawk  
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Representative Emil Bergquist  
House Govt Tech & Security



Representative Jeff Pittman  
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Dr Lee Norman, Secretary  
Dept of Health & Environment



DeAngela Burns-Wallace, Secretary  
Dept of Administration



Erik Wisner  
Real Estate Commission



Alexandra Blasi  
Board of Pharmacy



Mike Mayta  
City of Wichita



Duncan Friend, Manager  
I.N.K. Network



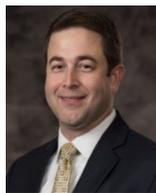
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