

Information Technology Advisory Board (ITAB)

August 15, 2023

1:30pm – 3:00pm

Virtual Meeting

Minutes

Opening Welcome & Update

Jeff Maxon, Interim CITO-E

- CITO-E Jeff Maxon reported that OITS will be moving downtown in the next few months, leaving the State Defense building. The move is planned to be carried out in a way that minimizes service disruptions and remains transparent to customers and the state. Will be focusing on the new business risk management process for the new KITO process, which has replaced the old monetary funds. Jeff mentioned the rapid advancement of technology, specifically the rise of generative AI like chat GPT. This technology is being actively discussed and worked on at multiple levels across the country, with involvement from the federal government. The pace of technological advancement is seen as outpacing our understanding of its capabilities.

Cybersecurity Updates

Mark Abraham, Deputy CISO

- Jeff reported a significant increase in business email compromises and fraud attempts. These attempts often involve impersonating vendors or internal staff to change banking information and redirect deposits. He emphasized the importance of following established procedures to validate any such requests and avoid disruptions. The emergence of generative AI, which adds another layer of complexity to these business email compromises, including the potential use of recorded voices for spoofing over the phone. He stated the importance of following procedures and verifying any out-of-place requests. He announced that a policy committee or subcommittee will soon start working on policies 7230 and 7238. He made a final call for volunteers to join this committee, which will be updating policies and standards that apply to all state agencies, regents, institutions, and branches. He encouraged interested parties to reach out to him or Alex to volunteer.

Legislative Update

Allie Denning, Director of Public Affairs

- Allie Denning reported the JCIT meetings are scheduled for August 23rd, September 20th, and possibly October 18th. The meetings will focus on understanding the new process of a KITO reportable project and what it entails. They are interested in artificial intelligence and will likely discuss it in one of the upcoming meetings.
- Allie mentioned the upcoming Digital Government Summit and Cybersecurity Summit. The Digital Government Summit is scheduled for August 31st at the Manor Conference Center in Topeka. The event will be a great opportunity for individuals from state government, city, county, and education to come together. She encouraged everyone to attend these events for valuable information and insights.
- The first is a full-day Digital Government Summit on August 31st, which will feature a variety of speakers and keynotes. The event is aimed at public sector partners. The goal is to have about 200 participants.
- The second event is the Kansas Public Sector Cyber Security Summit on September 20th. This year's summit, the second annual event, will be held at the DoubleTree by Hilton Wichita Airport. The summit

will include discussions on real-world cyber-attack and ransomware stories. Both events aim to build the cyber community in Kansas and are being organized in partnership with Government Technology.

CITA Updates

Alex Wong, CITA

- Alex Wong reported 3-Year IT plan began in June, starting with the regent's schools followed by non-cabinet agencies in July, and cabinet agencies in August. The goal is to have everything finalized by the end of August or early September. The process for collecting project and background information is the same as last year. Those who completed the spreadsheet last year will start with their submitted information, while new participants will receive a template.
- The KARS (KITO Approval and Reporting System) is a new system for submitting, approving, and reporting all state projects. It started production in July and includes IT risk assessment process. The criteria for reportable projects changed from a monetary threshold to a risk-based assessment. All IT projects, especially those going through procurement are required to go through this assessment in KARS to determine if they are reportable. We are in the process of creating a help center website for on-demand support. Anyone needing to use the KARS system should reach out to the KITO office to get their licenses ready. The KARS system is using ServiceNow, and they want to ensure everyone has the necessary information, training, and licenses before entering any projects.
- He mentioned the IT Job Title Standardization project started three months ago with the goal of providing a new industry-standard job titles for the whole state. The Department of Administration and Human Resources are major sponsors of this project and are participating directly with the working group. Alex mentioned the working group is currently identifying new titles using an industry-standard job report and will eventually standardize job descriptions and requirements.
- Due to the change in the IT KITO reportable threshold from monetary-based to risk-based. We are updating the ITEC Policy 2510-A, which is the IV&V (Independent Verification and Validation) guidelines. This process applies to any project that is more than 10 million. The process of updating the terms to reflect the threshold. A packet containing a redlined document on the policy and clean copy of both the standard and procedure was sent out last Friday for review. Any feedback can be sent to the KITO office for review and any necessary revisions. The revised document along with any feedback will be sent to ITEC. If everything goes well a new draft will be prepared for approval at the ITEC meeting on March 19th.

Open Discussion:

- CITO Jeff Maxon highlighted the significance of accessibility in Kansas, with a dedicated team leading the efforts. He mentioned Anthony Fadale and Cole Robison as key resources and encourages inquires to ensure services and solutions meet accessibility standards. He discusses an ongoing job title standardization process aimed at creating clear career paths within technical and managerial roles, including pro requirements at various career stages. This will aid recruitment and retention by providing progression paths and growth resources and mentions partnership with universities to retain talent within the state.
- Sara Spinks encouraged everyone to sign up for the digital summit and other events. Also shared a link for user to request to access KARS.

Future ITAB Meetings:

November 21, 2023
 February 20, 2024
 May 21, 2024
 August 20, 2024
 November 19, 2024

Future ITEC Meetings:

September 26, 2023
 December 19, 2023
 March 19, 2024
 June 18, 2024
 September 17, 2025
 December 17, 2024

ITAB Members: Bold names were present during the meeting.

ADA – Anthony Fadale	KCC – Todd Reinert	KSHS – Megan Burton
BOHA – Susan Gile	KCJIS – David Marshall	KSOS – Kevin Comstock
CISO (Interim CITO) – Jeff Maxon	KDHE – Lane Wiley	KU – (Interim COO) Ed Hudson
CITA – Alex Wong	KDHE – Glen Yancey	KSU – Gary Pratt
Commerce – Jim Haugh	KDOC – Melissa Mounts	KUMC – Christ Harper
DCF/KDADS – Laura Howard	KDOE – Kathi Grossenbacher	KWO – Connie Owen
Dept of Ag – Shawn Lane	KDOL – Jeffry Lewis	LCITO – Alan Weiss
DofA – Josh White	KDOR – Andy Sandberg	Leg Services – Tom Day
ESU – Doug Polston	KDOT – Shawn Brown	Lottery – Darren Dreier
FHSU – Mark Griffin	KDWP – Jason Dickson	LPA – Karin Osterhaus
HS-EBIT – Tom Pagano	KGS – Ken Nelson	PSU – Angela Neria
INK – Vacant	KHP – Tom Mai	SG Co IS – Mike Elpers
JCITO – Kelly O’Brien	KID – Vicki Schmidt	Treasurer – Terry Dickson
KAG – Col Robert Stinson	KPERS – John Cahill	WSU – Ken Harmon
KBI – Joe Mandala	KRGC – Dennis Bachman	
KBON – Adrian Guerrero	KS School for the Deaf – Joe Oborny	
KBOR Steve Funk	KS Senator – Jeff Pittman	

Other Attendees: (Note: Those joining by telephone were not identified.)

Abraham, Mark – OITS KISO	Grau, Denise – (Guest)	Miller, Jeremy - KCVA
Bartron, Shelly – DoA	Gorman, Andrew - KCC	Ramirez, Celena - OITS
Bowles, Larry – KSBHA	Hart, Rob – (Guest)	Reiter, Brian - OITS
Burna, Hope – OITS	Haugh, Jim - KDC	Schurr, June – (Guest)
Carey, John – BOMA	Heffel, Tanya – OITS CTO	Spinks, Sara – OITS
Case, David – (Guest)	Holley, Jamie - OITS	Stanek, Janet – KDHE
Comstock, Kevin – KSOS	Johnson, Shelia – OITS CXO	Wareham, Jake – (Guest)
Curtis, Pamela - Legislature	Jones, Debra – (Guest)	
Doane, Bob– KDHE	Kurtenbach, Ryan - OITS	
Finney, Vince - OITS	Larison, Jody - AWS	