Information Technology Executive Council
Regular Meeting of the ITEC Board

MINUTES

December 19, 2023

The Regular Meeting of the ITEC Board was held on December 19, 2023, virtually using Microsoft Teams. This meeting was properly noticed and posted in the Kansas Public Square prior to the meeting. https://publicsquare.ks.gov/

Board Members:
Present unless otherwise noted

Jeff Maxon, Executive Branch CITO
Kelly O'Brien, Judicial Branch CITO
Alan Weis, Legislative Branch CITO (Chair)
Rep. Emil Bergquist, House Representative #1[Absent]
Rep. Pam Curtis, House Representative #2
Senator J.R. Claeys, Senate Representative #1 [Absent]
Senator Jeff Pittman, Senate Representative #2 [Absent]
Adam Proffitt, Cabinet Agency Head #1
Amber Shultz, Cabinet Agency Head #2

Adrian Guerrero, Non-Cabinet Agency Head #1
Lynn Retz, Non-Cabinet Agency Head #2
David Marshall, KCJIS [Absent]
Greg Gann, County Representative
Mike Mayta, City Representative [Absent]
Murray McGee, Information Network of Kansas
Steve Funk, Board of Regents
John Berghuis, Private Sector Representative
Alex Wong, Chief Information Technology Architect

THIS MEETING IS IN COMPLIANCE WITH
KSA 75-7202 AND AMENDMENTS THERETO.

Public attendees, that signed in.

Abraham, Mark [OITS]
Burns, Hope [OITS]
Denning, Allie [OITS]

Hinton, Donnie [LAS]
Osterhaus, Katrin [LAS]
Ramirez, Celena [OITS]

Robison, Cole [OITS]
Spinks, Sara [OITS]

WELCOME / CHAIRMAN COMMENTS

Chairman Alan Weis, L-CITO called the meeting to order at 1:30pm.

APPROVAL OF AGENDA

Greg Gann moved to accept the agenda as presented. Secretary Adam Proffitt seconded the motion. The motion passed.

APPROVAL OF MINUTES

Alan Weis, L-CITO introduced the September 26, 2023, minutes for discussion. Greg Gann moved to approve the minutes. Steve Funk seconded the motion. The motion passed.

ACTION ITEM STATUS

Alex Wong, CITA reported that Bryan Caskey from the Kansas Secretary of State will present at the next meeting in March.

ADVISORY BOARD UPDATES/EDUCATION SEGMENT:

Jeff Maxon, Executive Branch CITO, presented an update from the November 28, 2023, Information Technology Advisory Board (ITAB).

- The meeting was brief, focusing on legislative session updates and the new Project Management Methodology.
- Joint Committee on Information Technology (JCIT) had met several times recently, and ITAB discussed requirements for organizations to submit to the KITO Approval and Reporting System (KARS).
- There was also discussion on reporting to JCIT on project initiatives.

PRESENTATIONS - DISCUSSION AND POSSIBLE ACTION

Sara Spinks, OITS Director of KITO, Kansas Certification Training Graduates:

- We had two certification classes this fall. The first class was a three-week project management methodology course that is held twice a year. There were eight graduates from this class. The second class was the new three-day business analysis certification program. Participants underwent the training and took an exam at the end. Congratulations to all the graduates! Their hard work and dedication contribute to the success of their agencies and the State of Kansas.

Allie Denning, OITS Director of Public Affairs presented Legislative update:

- Joint Committee on IT (JCIT) met on November 15 and several recommendations emerged from their meeting. As part of the next iteration of the 3-Year IT plans, the executive branch now presents its plan on November 1st instead of the previous date of October 1st. Going forward, the plan will encompass all three branches of government ensuring a comprehensive approach.
- The committee proposed that the Legislative Modernization Committee explore legislation related to generative artificial intelligence (AI) in the upcoming session.
- The Legislative Post Audit (LPA) Committee recently deliberated on 2024 security audits. Their preference is for a comprehensive and confidential audit covering both K-12 education and higher education. JCIT received a note urging further exploration of the legislature's specific needs regarding IT security audits. If an alternative improved option arises, JCIT will report back to the (LPA).

Alex Wong, CITA presented Executive Branch 3-Year IT Plan

- JCIT recommended a process of developing a 3-Year IT Plan for all three branches of government. Starting next year, all three branches government will collaborate on a single IT plan using the same process and format. The current IT plan for 2023 follows a visual format that includes timelines, project details, risks, dependencies, and costs. Moving forward the council aims to improve data collection by utilizing Microsoft Power Apps and Power BI to generate more insightful reports. The goal is to enhance transparency and provide agencies with valuable information about their IT initiatives.

Alex Wong, CITA presented ITEC Policy Update

- He presented the proposed changes to ITEC Policy 2410-P. The purpose of the policy is to outline the requirements for independent verification and validation (IV&V) of IT projects in the state. The proposed changes include updating the definition of IT projects and the criteria for project reportability. The policy purpose remains unchanged, but wording adjustments clarify IT project definitions and reportability criteria. Feedback from ITAB led to revisions in the policy. He asked council to approve these changes.
- Greg Gann moved to approve the ITEC Policy 2410-P. Amber Shultz seconded the motion. Motion passed policy is approved.

John Rinnert, KU AV Upgrade Projects

- He presented two major projects during the meeting. The projects focused on upgrading the audiovisual delivery system in the School of Business and the School of Pharmacy. These projects aimed to improve security, support classroom activities, reduce costs, and provide more flexibility in functionality. The projects involved implementing AV over IP technology, which allows for better control and maintenance of AV devices, as well as the ability to run patches and firmware updates remotely.
- Overall, he emphasized the importance of these projects in enhancing teaching and learning environments, ensuring quality, reducing support costs, and improving overall efficiency. He expressed gratitude for the support received from various stakeholders and highlighted the positive impact these projects would have on the university community.

STAFF REPORTS - DISCUSSION AND POSSIBLE ACTION

- Judicial Branch - Kelly O'Brien, J-CITO: Kelly reported the following:
    - Provided an update on the recent cyber-attack that the organization had experienced. He expressed gratitude for the support and assistance received from various individuals and emphasized the cautious approach taken to ensure the security of the systems. He mentioned that the courts were gradually being brought back online with plans to fully restore operations by the end of the year. He acknowledged frustration caused by the incident and assured everyone that detailed explanation of the attack would be provided in the future.
    - Highlighted the importance of cybersecurity and its inclusion as a top priority for the upcoming legislative session. That leadership was paying attention to the issue and expressed hope for progress in the addressing cybersecurity concerns.
- Executive Branch – Jeff Maxon, E-CITO: Jeff reported the following:
    - Despite the usual holiday slowdown, the executive branch has accelerated multiple projects. Notably, they recently concluded the Request for Proposal (RFP) process for a new data center service, which will shape the future of data centers for the executive branch.
    - Additionally, they are finalizing the implementation of a single sign-on Multi-Factor Authentication (MFA) solution for the entire enterprise. This project aims to enhance security and streamline access across various systems.
    - The team is deploying enterprise security tools to agencies, leveraging funding from the State General Fund (SGF). These tools follow an enterprise model, ensuring consistent monitoring and protection.
    - Also collaborating with legislators to improve reporting processes, providing them with the visibility they've long requested regarding project status and outcomes.
- Legislative Branch - Alan Weis, L-CITO: Alan reported the following:
    - The Legislative Information Systems Modernization Project (KLISS System). The project aims to modernize the Kansas Legislative Information Systems. Currently, the systems consist of database, application, workstation clients, and 50 custom applications. The main goal is to implement a new system that allows the public to view the legislative process from anywhere. The existing KLISS document processing system, deployed in 2010, will be converted from an OpenOffice-based system to

one based on Microsoft Word. Additionally, the project includes redesigning the legislature's website for improved accessibility and transparency.
- o The 2024 Legislative session in Kansas begins on Monday, January 8th. The session runs until first adjournment on April 5th. After a three-week break, the session resumes for the veto session starting on Monday, April 29th, continuing until completion.
- CISO Update – Jeff Maxon, E-CITO: Jeff reported the following:
  - o We are witnessing a notable increase in cyber threats both at the national and state levels. These threats encompass criminal activity as well as nation-state actions. The Department of Homeland Security (DHS) has published reports about an espionage campaign called Volt Typhoon during the summertime. This campaign specifically targets critical infrastructure within the continental United States, orchestrated by a nation-state actor. The prevailing assumption is that this activity serves as a precursor to a larger operation in the future.
  - o As a state entity closely aligned with critical infrastructure, we are acutely aware of the risks. Our services, essential for citizens' well-being, fall under the critical infrastructure umbrella. Consequently, we find ourselves squarely within the crosshairs of potential threats. Additionally, there has been a surge in political activism on the global stage, with ongoing tensions in regions like Russia and Ukraine, as well as the Israel-Palestine conflict. As part of the United States, our government entity becomes another attractive target for adversaries. The threat landscape remains dynamic, with zero-day exploits being exploited even before their discovery becomes widespread.
  - o In our ever-evolving cybersecurity landscape, we face both state-sponsored and criminal threats. Prompt detection and response are crucial. Comprehensive training across government branches, compliance with policies, and practical security integration into daily routines enhance awareness. For instance, our recent safe holiday shopping training reinforces online vigilance. These small steps contribute to a safer digital environment at home and work.

COMMENTS FROM BOARD MEMBERS

Kelly O'Brien, J-CITO stated the importance of seeking help during challenging situations. Jeff Maxon's group and the KISO group provided crucial guidance, saving valuable time. Collaboration and seeking help are powerful tools and we can all learn and grow from such experience.

Alan Weis, L-CITO mentioned that the House Modernization Committee will also be bringing up and looking at cybersecurity in the State during the legislative session.

CLOSING REMARKS

New Action Item Review – Alex Wong, CITA: Alex reported that there were no new action items.

ADJOURNMENT
Adjourned at 2:41pm.

ITEC BOARD MEMBERS

Alan Weis, Chair
Legislative Branch CITO

Jeff Maxon
Executive Branch CITO

Kelly O'Brien
Judicial Branch CITO

Steve Funk
Board of Regents

Lynn Retz
Kansas Corporation Commission

Representative Emil Bergquist
House Representative

Senator Jeff Pittman
Senate Representative

Representative Pam Curtis
House Representative

Senator J.R. Claeys
House Representative

Adam Proffitt
Dept of Administration

Adrian Guerrero
Kansas Board of Nursing

Gregg Gann
Sedgwick County

Mike Mayta
City of Wichita

Murray McGee
Information Network of Kansas (INK)

David Marshall
KS Criminal Justice

Amber Shultz
Kansas Department of Labor

John Berghuis
Private Sector Representative

Alex Wong
Office of Technology Services