



Information Technology Executive Council
Regular Meeting of the ITEC Board

MINUTES

September 3, 2024

The Regular Meeting of the ITEC Board was held on September 3, 2024, virtually using Microsoft Teams. This meeting was properly noticed and posted in the Kansas Public Square prior to the meeting. <https://publicsquare.ks.gov/>

Board Members:

Present unless otherwise noted

Jeff Maxon, Executive Branch CITO (Chair)

Doug Polston, Regents Representative #1

Ken Harmon, Regents Representative #2

Adam Proffitt, Cabinet Agency Head #1

Amber Shultz, Cabinet Agency Head #2 [Absent]

Adrian Guerrero, Non-Cabinet Agency Head #1

Lynn Retz, Non-Cabinet Agency Head #2

Vacant, KCJIS [Absent]

Greg Gann, County Representative

Mike Mayta, City Representative

Murray McGee, Information Network of Kansas

Steve Funk, Board of Regents

John Berghuis, Private Sector Representative [Absent]

Non-Voting Members:

Present unless otherwise noted

Senator J.R. Claeys, Senate Representative [Absent]

Senator Jeff Pittman, Senate Representative [Absent]

Representative Emil Bergquist, House Representative [Absent]

Representative Pam Curtis, House Representative

Tom Day, Interim Legislative Branch CITO

Anne Johnson, Interim Judicial Branch CITO

Alex Wong, Chief Information Technology Architect

THIS MEETING IS IN COMPLIANCE WITH
KSA 75-7202 AND AMENDMENTS THERETO.

Public attendees, that signed in.

Abraham, Mark [OITS]

Atwood, Charlene [OITS]

Burns, Hope [OITS]

Denning, Allie [OITS]

Finney, Vince [OITS]

Godfrey, John [OITS]

Hildebrandt, Jason [OITS]

Ramirez, Celena [OITS]

Reiter, Brian (OITS)

Robison, Cole [OITS]

Spinks, Sara [OITS]

WELCOME / CHAIRMAN COMMENTS

Jeff Maxon, E-CITO, called the meeting into order at 1:30pm.

APPROVAL OF Agenda

Jeff Maxon introduced a motion to approve the agenda. Secretary Proffitt moved to approve the agenda. Steve Funk seconded the motion. The motion passed.

APPROVAL OF MINUTES

Jeff Maxon introduced the August 13, 2024, meeting minutes for discussion. Steve Funk, moved to approve the minutes. Ken Harmon seconded the motion. The motion passed.

ACTION ITEM STATUS

Alex Wong, CITA, reported that we do have action item from last meeting. Which is to provide the statement of work for the IT consolidation plan RFP for ITEC reviews by the next ITEC meeting.

POLICY AND PROCEDURES DISCUSSION

John Godfrey, CISO, presented the following policies for discussion:

- Access Control Policy
- Remote Access Security Policy
- Critical Vulnerability Patching Policy
- Domain Name Policy
- Telework Security Policy
- IT Enterprise Security Policy

The first policy discussed was the access control policy, which underwent some formatting changes and language clarifications. Feedback was received regarding emergency and temporary accounts, and it was decided to extend the time for disabling or removing these accounts to 24 hours after the conclusion of the emergency or temporary need. There was also discussion about accounts that have been inactive for 90 days or more, with concerns raised about faculty members who may only teach for one semester or year. It was suggested to have an exception process for such cases.

Next, the telework policy was reviewed. Changes were made to clarify that personal devices should not be connected to the entity's IT infrastructure without prior approval, and if approved, they must comply with security configurations. Concerns were raised about the feasibility of monitoring the security of personal devices, especially for adjunct faculty members who use their own devices. It was suggested to John Godfrey to revise the language to specify the use of protected networks and to address the issue in other policies.

The remote access security policy was discussed, with changes made to clarify the monitoring and logging of remote access sessions. There was also discussion about the requirement for devices to be up to date with software patches, and concerns were raised about the practicality of enforcing this requirement. It was suggested to address this issue in other policies or to ensure that there is a good program in place to keep devices updated.

Lastly, the domain name policy was reviewed. Changes were made to allow regent institutions to continue using their .edu domain names for official communications and services, if they align with security requirements. It was clarified that old domain names can be retained and redirected to the new domain, and reporting of domain usage is required.

COMMENTS FROM BOARD MEMBERS

There no comments from Board Members.

CLOSING REMARKS

New Action Item Review – Alex Wong, CITA, reported that there were no new action items.

ADJOURNMENT

Adrian Guerrero introduced a motion to adjourn the meeting. Secretary Proffitt seconded the motion.

Adjourned at 2:22 pm.

ITEC BOARD MEMBERS



Jeff Maxon
Executive Branch CITO



Doug Polston
Regents Representative



Ken Harmon
Regents Representative



Adam Proffitt
Dept of Administration



Amber Shultz
Kansas Department of Labor



Adrian Guerrero
Kansas Board of Nursing



Lynn Retz
Kansas Corporation Commission

(Vacant)
KS Criminal Justice



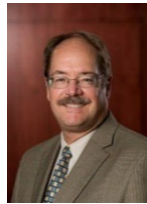
Greg Gann
Sedgwick County



Mike Mayta
City of Wichita



Murray McGee
Information Network of Kansas (INK)



Steve Funk
Board of Regents



John Berghuis
Private Sector Representative

NON-VOTING MEMBERS



Senator J.R. Claeys
Senate Representative



Senator Jeff Pittman
Senate Representative



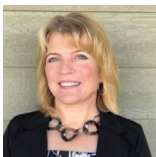
Emil Bergquist
House Representative



Pam Curtis
House Representative



Tom Day
Legislative Branch Interim CITO



Anne Madden Johnson
Judicial Branch Interim CITO



Alex Wong
Office of Technology Services