



Information Technology Executive Council
Regular Meeting of the ITEC Board

MINUTES

March 7th, 2022

The Regular Meeting of the ITEC Board was held on March 7th, 2022, virtually using Microsoft Teams. This meeting was properly noticed and posted in the Kansas Public Square prior to the meeting. <https://publicsquare.ks.gov/>.

Board Members:

Present unless otherwise noted

DeAngela Burns-Wallace, Executive Branch CITO (Chair)
Kelly O'Brien, Judicial Branch CITO [Absent]
Alan Weis, Legislative Branch CITO
Rep. Emil Bergquist, House Representative #1
Rep. Pam Curtis, House Representative #2
Senator J.R. Claeys, Senate Representative #1 [Absent]
Senator Jeff Pittman, Senate Representative #2
DeAngela Burns-Wallace, Cabinet Agency Head #1
Amber Schultz, Cabinet Agency Head #2

Erik Wisner, Non-Cabinet Agency Head #1
Vacant, Non-Cabinet Agency Head #2
David Marshall, KCJIS
Greg Gann, County Representative [Absent]
Mike Mayta, City Representative [Absent]
Duncan Friend, I.N.K. Network Manager
Steve Funk, Board of Regents IT Director [Absent]
Judy Corzine, Private Sector Representative
Alex Wong, Chief Information Technology Architect

THIS MEETING IS IN COMPLIANCE WITH
SENATE BILL 56 THAT AMENDED KSA 75-7202.

Public attendees, that signed in.

Bartron, Shelly [DA]
Clark, Terri [Legislature]
Denning, Allie [OITS]
Dickson, Jason [KDWP]
Hammons, Susan [OITS]
Heffel, Tanya [OITS]
Haugh, Jim [KDC]

Johnson, Anne [OJA]
Johnson, Kelly [KDOL]
Johnson, Shelia [OITS]
Koehn, Jason [HS-EBIT]
Lane, Shawn [KDA]
Maxon, Jeff [OITS] CISO
McAfee, Mary [OITS]

Mounds, Melissa [KDOC]
Ramirez, Celena [OITS]
Reiter, Brian [OITS]
Retz, Lynn [KCC]
Robinson, Cole [OITS]
Spinks, Sara [OITS]
Yancey, Glen [KDHE]

OPENING CEREMONIES – CALL TO ORDER

Call to Order – Chair CITO-E DeAngela Burns-Wallace
Roll Call – Celena Ramirez

APPROVAL OF MINUTES

Motion to Approve the Minutes by Sen. Pittman and seconded by Erik Wisner
Unanimously approved as written. No amendments.

ADVISORY BOARD UPDATES/EDUCATION SEGMENT:

Information Technology Advisory Board (ITAB) Update

DeAngela Burns-Wallace, CITO-E

CITO Burns-Wallace gave an update from the last ITAB meeting:

- Jeff Maxon, CISO, gave a presentation on the Kansas Cybersecurity Task Force.
- The board also discussed some of the ITEC policies that need to be updated as well as establishing working groups.
- There was a general conversation about the challenge of hiring IT professionals.

Action Item Review

Alex Wong, CITA

There were no open action items from the last meeting.

PRESENTATIONS - DISCUSSION AND POSSIBLE ACTION**ITEC Policy Updates**

Alex Wong, CITA

- [Policy 1100](#) – Software Licensing
- [Policy 1500](#) – Software Code
- [Policy 9500](#) – Wireless Local Area Network Policy
- [Policy Series 2000](#) – Project Management

There are two working groups being formed for policies 1100, 1500, and 9500. Alex asked for volunteers to serve on the groups. Sen. Pittman stated he was glad we are updating the software code policy in particular given where we are at with acquisitions of technology in the legislative branch. Alex Wong responded that he plans to make it a priority over the next year in creating an overall architecture structure for software. CITO Burns-Wallace replied that since Alex has come in as CITA and has experience with enterprise architecture, she invited the Senator to meet with Alex so he can understand where we are, and how the legislative committees are partnering in the IT initiatives.

Cybersecurity Task Force

Jeff Maxon, CISO

The Cybersecurity Task Force activities were completed in December. The final report was provided to the Governor and made public on January 4, 2022. In the final report, we identified 41 recommendations, including 17 critical recommendations and a handful of high recommendations. The next steps are to develop a plan to work on recommendations starting with identifying resources, stakeholders, and partnerships. Another step is to reconstitute the ITSC (Information Technology Security Council), which is made up of senior-level decision-makers and will focus on strategic and coordination efforts. CITO Alan Weis asked if the committee will be starting with ITEC policy 7300 Security Council charter, and working down from there. CISO Jeff Maxon replied that the proposal would be to replace the existing charter with the new charter and the new council.

STAFF REPORTS - DISCUSSION AND POSSIBLE ACTION**Chief Information Technology Officer Updates****Judicial Branch**

Anne Johnson, Deputy Director-J

Dep. Director Johnson reported changes the Office of Judicial Administration (OJA) has made regarding the rollout schedule for the Odyssey Central Case Management System. The last project update was reported that Track Four had been projected to go-live this spring. However, based on the current status of system features that are still in development by the vendor, and some improvements they are making to the infrastructure, OJA has decided to divide up the Track Four into Track Five and Six and move the Urban Track, which include Sedgwick, Wyandotte, Shawnee, Douglas, and Johnson County to the end of the project rollout. This will allow the vendor, Tyler Technologies, to complete some of the feature enhancements in addition to some improvements to the transactions for the KBI and Citation imports. The plan is for Track Five to go live in July and track six to go live in September. After that, we are looking at the Appellate Court for Sedgwick County to go live in November.

Executive Branch

DeAngela Burns-Wallace, CITO-E

CITO Burns-Wallace reported that they are busy with many offices back to working in the office, and some offices are working in hybrid mode. IT operations continues to support and be flexible with agencies. Jeff Maxon will elaborate on the security related work later in the meeting. Over the last year, Kansas Information Security Office (KISO) has increased the emphasis in that area in many ways with the Lunch and Learn training sessions. Executive Branch IT (EBIT) agencies are doing some basic hygiene work and that continues to be the highest of priorities.

Legislative Branch

Alan Weis, CITO-LG

CITO Weis reported the legislative session is going well. February 24th was the turnaround date for bills not referred to exempt committees to be out of their house of origin. April 1st is the first adjournment of the regular session. There will be no daily sessions after April 1st until April 25th. The 90th day of the session will be May 10th. During the April break, the Legislative Branch IT plans on rolling out new computers and equipment. They ordered this equipment last fall, but due to supply issues, it was delayed.

Legislation Update

Allie Denning, Dir. of Public Affairs

Director Allie Denning reported that HB2548 received a hearing in the House Committee on Appropriations on February 16th. It was recommended that the bill be passed as amended. The bill also updates and clarifies the provisions to the cybersecurity act. The bill is waiting on a vote from the House.

CISO Update

Jeff Maxon, CISO

CISO Jeff Maxon reported there are growing cyber concerns around the ongoing Ukraine/Russia conflict. There are real concerns about possible destructive attacks in the United States. They have asked agencies to keep systems up-to-date and validate that agency security tools are properly functioning. If you see something, please report it.

COMMENTS FROM BOARD MEMBERS

Sen. Pittman brought up security audits by the Legislative Post Audit (LPA) team and suggested the Security Council establish standardized evaluation criteria. Some of the criteria established by LPA isn't necessarily how he would always measure if an agency is in good or bad standing. He suggests reviewing what they put together as their criteria and then weigh-in from a Security Council standpoint and then bring it up to ITEC. The Secretary asked Alex Wong to add it as an action item for further review and discussion.

NEW ACTION ITEM REVIEW

Alex Wong, CITA

Alex listed the action items identified during the meeting:

- CISO Jeff Maxon will work to reconstitute of the IT Security Council.
- Sen. Pittman proposed a new action item to review the security audit criteria from LPA to propose an easy to understand security metric.

Follow up items:

- Alex will reach out to Sen. Pittman to gain understanding of IT related legislative committees.
- KITO Office will send the final ITEC meeting package and include Jeff's presentation today to all ITEC members.

CLOSING REMARKS

CITO Burns-Wallace asked if there were any topics or items the council would like to add to the agenda. She reminded members not to hesitate in reaching out to Alex and his team. She stated they are hoping hold the June ITEC meeting in the Judicial conference room in-person. A link for virtual access will be made available as well.

ADJOURNMENT

Adjourned at 11:31 a.m.

NOTE: Any individual with a disability may request accommodation in order to participate in committee meetings. Requests for accommodation should be made at least five working days in advance of the meeting.

ITEC BOARD MEMBERS



Alan Weis
Legislative Branch CITO



DeAngela Burns-Wallace, Chairman
Executive Branch CITO



Kelly O'Brien
Judicial Branch CITO



Steve Funk
Board of Regents IT Director



Eric Norris
State Librarian



Representative Email Bergquist
House Representative



Senator Jeff Pittman
Senate Representative



Representative Pam Curtis
House Representative



Senator J.R. Claeyes
House Representative



DeAngela Burns-Wallace, Secretary
Dept of Administration



Erik Wisner
Real Estate Commission



Gregg Gann
Sedgwick County



Mike Mayta
City of Wichita



Duncan Friend, Manager
INK. Network



David Marshall
KS Criminal Justice



Amber Schultz
Kansas Department of Labor



Judy Corzine
Private Sector Representative