Information Technology Executive Council
Regular Meeting of the ITEC Board

MINUTES

June 14, 2022

The Regular Meeting of the ITEC Board was held on June 14th, 2022, virtually using Microsoft Teams. This meeting was properly noticed and posted in the Kansas Public Square prior to the meeting. https://publicsquare.ks.gov/

Board Members:
Present unless otherwise noted

DeAngela Burns-Wallace, Executive Branch CITO (Chair)
Kelly O'Brien, Judicial Branch CITO
Alan Weis, Legislative Branch CITO
Rep. Emil Bergquist, House Representative #1
Rep. Pam Curtis, House Representative #2
Senator J.R. Claeys, Senate Representative #1 [Absent]
Senator Jeff Pittman, Senate Representative #2 [Absent]
DeAngela Burns-Wallace, Cabinet Agency Head #1
Amber Schultz, Cabinet Agency Head #2

Erik Wisner, Non-Cabinet Agency Head #1
Lynn Retz, Non-Cabinet Agency Head #2
David Marshall, KCJIS
Greg Gann, County Representative [Absent]
Mike Mayta, City Representative
Duncan Friend, Information Network of Kansas (INK)
Steve Funk, Board of Regents [Absent]
Judy Corzine, Private Sector Representative
Alex Wong, Chief Information Technology Architect

THIS MEETING IS IN COMPLIANCE WITH
KSA 75-7202 AND AMENDMENTS THERETO.

Public attendees, that signed in.

Bartron, Shelly [DA]
Butler, Daniels [OITS]
Clark, Terri [Legislature]
Spinks, Sara [OITS]

Denning, Allie [OITS]
Hinton, Donnie [Legislature]
Johnson, Shelia [OITS]
Theel, Eric [Legislature]

Osterhaus, Katrin [LPA]
Ramirez, Celena [OITS]
Robison, Cole [OITS]

OPENING CEREMONIES – CALL TO ORDER
Call to Order – CITO-L-Alan Weis
Roll Call – Celena Ramirez

APPROVAL OF MINUTES
Motion to approve the minutes by Rep. Bergquist and seconded by Erik Wisner.
Unanimously approved as written. No amendments.

ADVISORY BOARD UPDATES/EDUCATION SEGMENT:

Information Technology Advisory Board (ITAB) Update   DeAngela Burns-Wallace, CITO-E

CITO Burns-Wallace gave an update from the last ITAB meeting:

- Jeff Maxon, CISO, discussed the Kansas Cybersecurity Act.
- The board also discussed some of the ITEC policies that need to be updated as well as Risk Management Framework.
- There was a general conversation about individuals to share some best practices and challenges around retention and recruitment of IT personnel.

ACTION ITEM REVIEW   Alex Wong, CITA

The first action item was reconstituting the IT Security Council. CISO Jeff Maxon will be presenting the draft of IT Security Council Charter at today's meeting.

The second action item was to review the security audit criteria from Legislative Post Audit (LPA) and propose an easy-to-understand metric. Jeff Maxon is working with the LPA to collect information for discussion at the next ITEC meeting.

PRESENTATIONS - DISCUSSION AND POSSIBLE ACTION

Cybersecurity Governance Update   Jeff Maxon, CISO

CISO Maxon reported on the draft proposal for the Information Technology Policy 7300 draft charter. It was proposed at the last ITEC meeting of reconstituting the IT security council and rebranding the council. This proposal was pushed out to members before the meeting for feedback. CITO Burns-Wallace entertained a motion to adopt ITEC Policy 7300 – Information Security Council Charter as drafted by CITO Weis and seconded by Greg Gann. Motion passed.

ITEC Policy Updates   Alex Wong, CITA

- Policy 1100 – Software Licensing
- Policy 1500 – Software Code
- Policy 9500 – Wireless Local Area Network Policy
- Policy Series 2000 – Project Management

There are two working groups formed for policies 1100, 1500, and 9500. There is a wide range of state agencies represented. Anyone interested in volunteering are welcome to contact Alex. The groups are meeting weekly, and we plan to provide updates at the next ITAB and ITEC meetings.

Introduction of IT Business Risk Assessment   Alex Wong, CITA

CITA Wong presented the final draft of the Kansas IT Business Risk Assessment. The assessment has been tested by several agencies with positive feedback. It will be made available for all agencies to use as a planning tool for IT projects.

STAFF REPORTS - DISCUSSION AND POSSIBLE ACTION

Chief Information Technology Officer Updates

Judicial Branch   Kelly O'Brien, CITO-J

CITO O'Brien reported that centralized case management system (eCourt) will be going live on track five on July 11th which covers forty counties. Once track five is complete in mid-September, we will do track six. The end of October, we will go live in Sedgwick County. The first quarter of next year, we will be deciding if we will do the Appellate court first or Shawnee or Douglas counties. The goal is to complete sometime next year.

Executive Branch   DeAngela Burns-Wallace, CITO-E

CITO Burns-Wallace reported that we have experienced some staffing issues over the last few months with losing staff in various ways, and challenges in recruiting. We have received strong candidates and filling some vacancies. CITO Burns-Wallace announced that now is the time for rate setting for the agencies. OITS rates have been turned in and overall, have remained flat as we have promised.

Legislative Branch   Alan Weis, CITO-L

CITO Weis reported that the veto session was conducted April 25th though April 28th. The legislative session was completed, and adjourned Sine Die on May 23rd. During the legislative session, the IT systems worked fairly well. The legislative staff computer refresh should be completed in the next few weeks. The legislative system modernization project is underway. This project will update the systems for processing the legislative data.

CISO Update   Jeff Maxon, CISO

CISO Jeff Maxon reported the current global environment is still elevated. We are encouraging organizations to keep a heightened awareness. We have seen small cities that have experienced difficulties with maintaining a cybersecurity posture. KISO provides a lot of resources free of charge to state and local government entities. If you see anything suspicious, please report to KISO office.

COMMENTS FROM BOARD MEMBERS

Rep. Curtis mentioned that agencies leadership are taking cybersecurity more seriously. There is work to be done, and making sure local government is stepping up and working with the State together. CITO Burns-Wallace agreed and stated that there were a whole set of recommendations out of the Cybersecurity Taskforce focused at assisting the local level which included coordination and collaboration, but also included certain sets of resources for local units of government that do not have the resources on their own.

NEW ACTION ITEM REVIEW   Alex Wong, CITA

Alex listed the action items identified during the meeting:

- Determine IT Security charter membership from Legislative and Judicial Branch

CLOSING REMARKS

CITO Burns-Wallace stated that it is the time of year for our chair rotation. CITO Weis proposed the rotation, per Kansas statue, 75-7202. He stated that Kelly O'Brien, Judicial Branch CITO, will take the position of chair per established schedule.

ADJOURNMENT

Adjourned at 3:13 p.m.

NOTE: Any individual with a disability may request accommodation in order to participate in committee meetings. Requests for accommodation should be made at least five working days in advance of the meeting.

ITEC BOARD MEMBERS

Alan Weis
Legislative Branch CITO

DeAngela Burns-Wallace, Chair
Executive Branch CITO

Kelly O'Brien
Judicial Branch CITO

Steve Funk
Board of Regents

Lynn Retz
Kansas Corporation Commission

Representative Email Bergquist
House Representative

Senator Jeff Pittman
Senate Representative

Representative Pam Curtis
House Representative

Senator J.R. Claeys
House Representative

DeAngela Burns-Wallace
Dept of Administration

Erik Wisner
Real Estate Commission

Gregg Gann
Sedgwick County

Mike Mayta
City of Wichita

Duncan Friend
Information Network of Kansas (INK)

David Marshall
KS Criminal Justice

Amber Schultz
Kansas Department of Labor

Judy Corzine
Private Sector Representative

Alex Wong
Office of Technology Services