



Information Technology Executive Council

December 15, 2020

1:30pm

Regular Meeting of the ITEC Board

Minutes

The Regular Meeting of the ITEC Board was held on December 15, 2020 Virtually utilizing Microsoft Teams. This meeting was properly noticed and posted in the Kansas Public Square prior to the meeting. <https://publicsquare.ks.gov/>. A recording of this meeting can be requested by contacting the KITO office.

Board Members:

Present unless otherwise noted.

DeAngela Burns-Wallace, Executive Branch CITO
Kelly O'Brien, Judicial Branch CITO (**absent**)
Alan Weis, Legislative Branch CITO & Chairman
Larry Alley, Senate Ways & Member #1 (**absent**)
Tom Hawk, Senate Ways & Means Member #2 (**absent**)
Emil Bergquist, House Govt Tech & Security Committee #1
Jeff Pittman House Govt Tech & Security Committee #2
Greg Gann, County Representative
Judy Corzine, Private Sector Representative

Duncan Friend, INK Network Manager
Steve Funk, Board of Regents IT Director
David Marshall, KCJIS
Dr Lee Norman, KDHE, Cabinet Agency Head #1 (**absent**)
DeAngela Burns-Wallace, Dept of Admin, Cabinet Agency Head #2
Erik Wisner, Non-Cabinet Agency Head #1
Alexandra Blasi, Non-Cabinet Agency Head #2
Mike Mayta, City Representative (**absent**)
Travis Rail, CITA (Non-voting) Council Secretary

THIS MEETING IS IN COMPLIANCE WITH
SENATE BILL 56 THAT AMENDED K.S.A. 75-7202.

WELCOME / CHAIRMAN COMMENTS / CALL TO ORDER

Alan Weis called the meeting to order.

Roll Call was taken by Shelly Bartron. A quorum was confirmed.

CITO DeAngela Burns-Wallace introduced the new Chief Information Technology Architect, Travis Rail. Travis comes to us from the Dept of Agriculture, where he served as the CIO. Travis has been joining various meetings since he joined OITS in November. Travis will be providing a report at each ITEC meeting going forward and this will be a standing report on the agenda.

APPROVAL OF AGENDA

Agenda was Approved as written. No amendments or added agenda items.

Motioned to approve by Alexandra Blasi, Seconded by CITO Burns-Wallace. No discussion, none opposed.

APPROVAL OF MINUTES

Motion to approve the September 8, 2020 Minutes by Greg Gann, Seconded by David Marshall
Approved as written. No amendments, all in favor, none opposed.

ADVISORY BOARD UPDATES/EDUCATION SEGMENT:

Information Technology Advisory Board (ITAB) Update provided by DeAngela Burns-Wallace.

ITAB met in November. Travis Rail had just joined OITS as the CITA and was introduced to the board. ITEC policy updates were discussed, which will be discussed later during this meeting.

A ServiceNow (ITSM) update presentation was given by Carolyn Bogan, OITS COO. The ServiceNow tool is being redeployed in OITS to fully utilize the software across the enterprise. Previously, we were only using the incident database module of the tool.

Jeff Maxon provided an update on the Security Self-Assessment. Jeff will be sharing the outcome later in this meeting.

Secretary Norman attended ITAB and provided the latest information on COVID and Managed Expectations and helping to support staff and managing things to come. Also stated how IT staff are supporting agencies throughout this year.

12:55 PMM Graduates:

DeAngela introduced the latest graduates of the Project Management Methodology class. This program is critical to Kansas Agencies projects and how we are approaching Project Management and how we are moving through the reporting process and make and streamline how we execute on projects across the state. We always want to celebrate the graduates and give the program some visibility so that staff are encouraged to take the class and agencies are encouraged to send staff through the training. The class is 3 weeks with a test at the end. This class is for anyone, not just those sitting in a Project Manager role. Congratulations Graduates & Agencies for investing in the program. There is a Spring class coming up and a potential Fall date in 2021. The link for the upcoming dates will be pushed out to agencies. If you ever have questions regarding this class or others, reach out to the KITO office for assistance.

Graduates: Warren Glore, Wichita State University
Nathan Schmidt, Human Services, EBIT
Jerri White, Kansas Dept of Children and Families
Janette Eitel, Kansas Dept of Transportation
Kelly Turner, Kansas Dept of Labor
Clint Heideman, Kansas Highway Patrol
Ava Knatt, Human Services, EBIT
Dalton Holmes, Kansas Dept of Labor

17:55 Action Item Review from September lead by DeAngela Burns-Wallace

ITEC Policy Updates provided by Sara Spinks, KITO Office Director.

- Policy 5000 & 5310 – Business Contingency Planning & Implementation Policies
- Policy 8000 – Data Administration Program Policy
- 2000 Series Policies – IT Project Reporting

PRESENTATIONS - DISCUSSION AND POSSIBLE ACTION

3-Year IT Strategic Plan

DeAngela Burns-Wallace

IT Architecture Inventory

DeAngela Burns-Wallace

STAFF REPORTS - DISCUSSION AND POSSIBLE ACTION

Chief Information Technology Officer Updates

Judicial Branch

No report, Kelly O'Brien was unable to attend the meeting.

Kelly O'Brien

Executive Branch

DeAngela Burns-Wallace

Legislative Branch

Alan Weis

Chief Information Technology Architect Update

Travis Rail, CITA

Chief Information Security Officer Update

Jeff Maxon, CISO

COMMENTS FROM BOARD MEMBERS

COMMENTS FROM ATTENDEES

CLOSING REMARKS

New Action Item Review

Travis Rail

ADJOURNMENT

Time:

NOTE: Any individual with a disability may request accommodation in order to participate in committee meetings. Requests for accommodation should be made at least 5 working days in advance of the meeting.

PUBLIC ATTENDEES:

Abraham, Mark [OITS]	Denning, Allie [DA]	Mill, Stacy [OITS]
Adams, James	Dickson, Jason [KDWPT]	Neal, Jeff [KDOT]
Antonacci, Dave	Errebo, Benjamin [HS-EBIT]	Nelson, Ken [KU]
Arif, Samir [DA]	Falldine, Cory	Osterhaus, Katrin (Guest)
Bachman, Dennis [KRGCC]	Finney, Vince [OITS]	Reinert, Todd (Guest)
Bartron, Shelly [OITS/DA]	Fitzgerald, Courtney [SEHBP]	Rinnert, Stacey
Bogan, Carolyn [OITS]	Funk, Steve	Robison, Cole [OITS]
Boyd, Steve (Guest)	Hart, Rob	Schmidt, Nathan [HS-EBIT]
Briggs, Brian [KDOT]	Heideman, Clint [KHP]	Scott, Linda [KID]
Burns, Hope [OITS]	Hodges, Matt	Spinks, Sara [OITS]
Cadue, Cheryl [DA]	Ilich, Mihailo [Fedrico Consulting]	Standeford, Todd [KSBHA]
Cahill, John [KPERSS]	James, Shannon [HS-EBIT]	Turner, Kelly [KDOL]
Clark, Terri (Guest)	Janette Eitel [KDOT]	Vandeventer, Harold [OITS]
Clayton, Cathy [HS-EBIT]	Jerri White, Jerri [HS-EBIT]	Walsh, Mary Theresa
Colhouer, Kolton [KSBN]	Johnson, Kelly [KHP]	Weatherman, James [KDOC]
Combes, Travis [OITS]	Knatt, Ava [HS-EBIT]	White, Josh [DASM]
Comstock, Kevin [KSOS]	Knoles, Gary	White, Travis
Crider, Scott [KDOR]	Koehn, Jason [HS-EBIT]	Wilson, Angela [OITS]

Crotinger, Amy [KDHE]
Crowl, John
Cusick, Kami [DA]
Dalton Holmes [KDOL]

Mandala, Joe [KBI]
Manila, Homer [Unk]
Maxon, Jeff S. [OITS]
McGinley, Chris [KDHE]

Yancey, Glen [KDHE]
2 Unknown Guests [Unk]

ITEC MEMBERS



Alan Weis, Chairman thru 7/21
Legislative Branch CITO



DeAngela Burns-Wallace
Executive Branch CITO



Kelly O'Brien
Judicial Branch CITO



Steve Funk
Board of Regents IT Director



Senator Larry Alley
Senate Ways & Means



Senator Tom Hawk
Senate Ways & Means



Representative Emil Bergquist
House Govt Tech & Security



Representative Jeff Pittman
House Govt Tech & Security



Dr Lee Norman, Secretary
Dept of Health & Environment



DeAngela Burns-Wallace, Secretary
Dept of Administration



Erik Wisner
Real Estate Commission



Alexandra Blasi
Board of Pharmacy



Mike Mayta
City of Wichita



Duncan Friend, Manager
INK Network



David Marshall
KS Criminal Justice



Greg Gann
Sedgwick County



Judy Corzine
Private Sector Representative



Travis Rail
CITA/CTO, Board Secretary (Non-Voting)