



**Information Technology Executive Council
Regular Meeting of the ITEC Board**

MINUTES

June 20, 2023

The Regular Meeting of the ITEC Board was held on June 20, 2023, virtually using Microsoft Teams. This meeting was properly noticed and posted in the Kansas Public Square prior to the meeting. <https://publicsquare.ks.gov/>

Board Members:

Present unless otherwise noted

Jeff Maxon, Executive Branch (Interim) CITO
Kelly O'Brien, Judicial Branch CITO (Chair)
Alan Weis, Legislative Branch CITO
Rep. Emil Bergquist, House Representative #1 [Absent]
Rep. Pam Curtis, House Representative #2
Senator J.R. Claeys, Senate Representative #1 [Absent]
Senator Jeff Pittman, Senate Representative #2
Adam Proffitt, Cabinet Agency Head #1
Amber Shultz, Cabinet Agency Head #2

Adrian Guerrero, Non-Cabinet Agency Head #1
Lynn Retz, Non-Cabinet Agency Head #2
David Marshall, KCJIS [Absent]
Greg Gann, County Representative
Mike Mayta, City Representative
Vacant, Information Network of Kansas
Steve Funk, Board of Regents
Vacant, Private Sector Representative
Alex Wong, Chief Information Technology Architect

THIS MEETING IS IN COMPLIANCE WITH
KSA 75-7202 AND AMENDMENTS THERETO.

Public attendees, that signed in.

Abraham, Mark [OITS]
Bartron, Shelly [DOA]
Burkhart, Daniela [OITS]
Burns, Hope [OITS]
Caringer, Gregory [OITS]
Dickson, Jason [KDWP]
Doane, Bob [KDHE]
Eubanks, Connor [GO]
Finney, Vince [OITS]

Haugh, Jim [KDC]
Hinton, Donnie [LAS]
Johnson, Shelia [OITS]
Kurtenbach, Ryan [OITS]
Larison, Jody [Guest]
Murphy, Michael [KHP]
Neria, Angela [PSU]
Nichols, Rachael [OITS]
Patterson, Duane [OITS]

Pearson, Tim [PSU]
Peterson, Lydia [LAS]
Proffitt, Adam [DOA]
Puckett, Ed [LAS]
Ramirez, Celena [OITS]
Robison, Cole [OITS]
Scott, Gary [OITS]
Spinks, Sara [OITS]
Theel, Eric [LAS]

WELCOME / CHAIRMAN COMMENTS

Chairman Kelly O'Brien, J-CITO, called the meeting to order at 1:30pm. J-CITO O'Brien congratulated the Project Management Methodology Class graduates. He announced that we have had two ITEC members resigned since last meeting, Judy Corzine and Duncan Friend. We hope to fill those positions by the next meeting.

APPROVAL OF AGENDA

Senator Jeff Pittman moved to accept the agenda as presented. Adrian Guerrero seconded the motion. The motion passed.

APPROVAL OF MINUTES

J-CITO O'Brien introduced the March 21, 2023, minutes for discussion. Senator Jeff Pittman moved to approve the minutes. Jeff Maxon, Interim Executive Branch CITO, seconded the motion. The motion passed.

ACTION ITEM STATUS

Alex Wong, CITA reported that there were no open action items.

ADVISORY BOARD UPDATES/EDUCATION SEGMENT:

Jeff Maxon, Interim Executive Branch CITO, presented an update from the May 16, 2023 Information Technology Advisory Board (ITAB) meeting.

- The main topic the board discussed was the passage of [HB2019](#) which will mean changes to the agencies as well as other proposed policy updates.

PRESENTATIONS - DISCUSSION AND POSSIBLE ACTION/

Alex Wong, OITS Chief Information Technology Architect (CITA), presented ITEC policies 1100, 1500, 2400, and 9500 for approval:

- The first three polices were presented in the last two meetings for feedback in ITAB and ITEC. We have collected the feedback and made the appropriate revisions on those polices. We are asking for a vote today to approve the proposed policies.
 - E-CITO Maxon made the motion to approve ITEC 1100-P. Senator Pittman seconded the motion. The motion passed.
 - Senator Pittman moved to approve ITEC 1500-P. E-CITO Maxon seconded the motion. The motion passed.
 - Senator Pittman moved to approve ITEC 2400-P. E-CITO Maxon seconded the motion.
 - Senator Pittman stated that this policy looks like it was developed out of the recent legislation and asked for confirmation. CITA Wong confirmed. Senator Pittman asked if there were any substantial changes inside the legislation compared to this policy and if ITAB had any further modifications? CITA Wong replied that there were not any changes. Sara Spinks, OITS, stated that the standard has been changed considerably because we are automating the ServiceNow system to be included in those procedures. The 2400-S is the step-by-step procedures on how the projects are entered in the new system as well as how the process works.
 - Alan Weis, Legislative CITO, stated that we should modify the motion to make this effective July 1st, since the statute is not effective until July 1st.
 - Senator Pittman moved to modify his motion to make it effective July 1st. Adrian Guerrero seconded the motion. The motion passed.
 - L-CITO Weis moved to approve ITEC 9500-P. E-CITO Maxon seconded the motion.
 - Adrian Guerrero, asked about section 5.1.2 that talks about guest networks. Where the Wireless local area network (WLAN) owned and operated by the State of Kansas provides unmanaged access to the internet. The network would be considered unsecured in the event you are hosting meetings, and potentially state-owned equipment could be used in any state buildings to access information that is available on the public internet. If it is a state-owned device and they do not have access to an authenticated network, would that be considered a violation of this policy? J-CITO Maxon replied that it is his understanding that if you are using a state-owned device, you need to be using a secure network VPN. It is just like using any other public WI-FI. The policy allows each agency to have their own policy.
 - The motion passed.

Alex Wong, CITA, reported that due to the passing of HB2019, we are changing the criteria of how KITO reportable projects are determined effective July 1st. We presented a two webinars in June on the changes in the process.

Angela Neria, CIO and Tim Pearson of Pittsburgh State University presented on their experience when the university lost their redundant connection during finals. They discussed causes of the breaks for both their primary and secondary connections over the same week and how the university was able to restore that connectivity.

STAFF REPORTS - DISCUSSION AND POSSIBLE ACTION

Judicial Branch - Kelly O'Brien, J-CITO: we have installed the Douglas, Shawnee, and Wyandotte county court systems. Sedgwick county is scheduled for August, the Appellate Court will be scheduled in the first quarter of 2024 and Johnson County in the last quarter of 2024.

Executive Branch - Jeff Maxon, Interim E-CITO:

- Executive branch has a lot of proposed legislative changes requiring a lot of attention.
- We are setting up a cybersecurity road show to collect requirements from local governments for the federal, state, and local cybersecurity grant program.
- We are working on starting projects related to American Rescue Plan Act (ARPA) funding and network modernization.
- We also unified the licensing platform to meet with our strategic plan on digital platforming across the executive branch.
 - Adrian Guerrero asked if there was a status update on the Senate Bill 66 rollout for professional licensure verifications. E-CITO Maxon replied that here is a signed statement for the first agency that will be rolling out to that platform, and that a vendor was awarded the contract. We are working with the pilot agency and will use that as a template for other agencies. CITA Wong reported that the verification portal will be set up by the Department of Administration (DOA). Josh White, CIO for the Department of Administration, will reach out and work with all licensing agencies to come up with specifications.

Legislative Branch - Alan Weis, L-CITO:

- The legislative session ended on April 23rd.
- HB2019 modified the state IT statutes. This bill originally started in HB2077 and HB2078. The bill changed the way projects are defined and JCIT roles in those projects. It also creates reporting requirements for cybersecurity, which takes effect July 1st.
- HB2314, the TikTok ban bill, passed the house and was sent to the Senate and referred to Senate Federal and State Affairs Committee. The bill will most likely be taken up next year since we are in mid-biennium.
- The HB2184 is the budget bill; there was a proviso added under legislative budget for constituent relationship management software for the legislators to be proposed and implemented by December 1st.
- There has been some talk on the SB66 which is the interstate teacher's mobility compact. The executive branch has some work to do on that bill.
- The Kansas Legislative Information System (KLISS) is expected to be implemented by October 2024 to be used for the 2025 legislative session.

CISO Update – Mark Abraham, Deputy CISO: Mark reported that inappropriate actors continue to exploit the vulnerabilities with corruption of misinformation, deterioration, and reliability. The best defense is a proactive one and to keep patching systems and scanning to make sure you have good cyber hygiene. The phishing attacks are getting more sophisticated with the advent of Artificial Intelligence (AI). He stated extra diligence is important and to keep your eyes out as inappropriate people are taking advantage of AI.

COMMENTS FROM BOARD MEMBERS

- Senator Pittman stated he was contacted during the meeting that someone was having a hard time finding the meeting on YouTube. He asked how we are streaming the meeting? Alex Wong, CITA replied that we are using the Microsoft Teams streaming platform to record the meeting and for attendee to attend in real time. Sara Spinks stated that we had some issues with the access and were not able to stream the meeting today. Senator Pittman

asked will you still be able to view the recording on YouTube? Alex Wong, CITA stated yes you will be able to view the recording.

- Senator Pittman asked if we could have motion where we ask ITAB to consider looking at artificial intelligence (AI), and doing a survey of what is being talking about across the states over the next year as well as look at what actions we might need to consider from an ITEC perspective. Senator Pittman will consider making a motion to suggest ITAB to take up the study of AI, and review what is going on in the nation and any recommendations from the federal government that might be coming in the next year. ITAB can then come back to ITEC in six months to a year with a recommendation. Jeff Maxon, E-CITO stated he agreed and will probably need to look at forming a working group out of ITAB on this effort. Jeff also stated that executive branch recently published a policy for use of AI. We are collaborating with other states as well. Senator Pittman replied that he withdraws his motion.
- Alan Weis, L-CITO introduced their new director of technical services John Langer and new IT Security Engineer, Michael Murphy.

CLOSING REMARKS

ITEC Chair Rotation – Jeff Maxon, Interim E-CITO stated that per Kansas statute 75-7202, the chairperson of the council shall be drawn from the Chief Information Technology officers, with each serving a one-year term on an annual basis. Kelly O'Brien, J-CITO took over in 2022. Alan Weis, L-CITO, will take over the position at the September meeting.

New Action Item Review - Alex Wong, CITA: Alex reported that there were no new action items.

ADJOURNMENT

Kelly O'Brien, moved to adjourn; Adrian Guerrero seconded the motion. The meeting adjourned at 2:41pm.

ITEC BOARD MEMBERS



Alan Weis
Legislative Branch CITO



Jeff Maxon
Executive Branch (Interim) CITO



Kelly O'Brien, Chair
Judicial Branch CITO



Steve Funk
Board of Regents



Lynn Retz
Kansas Corporation Commission



Representative Emil Bergquist
House Representative



Senator Jeff Pittman
Senate Representative



Representative Pam Curtis
House Representative



Senator J.R. Claeys
House Representative



Adam Proffitt
Dept of Administration



Adrian Guerrero
Kansas Board of Nursing



Gregg Gann
Sedgwick County



Mike Mayta
City of Wichita



Vacant
Information Network of Kansas (INK)



David Marshall
KS Criminal Justice



Amber Shultz
Kansas Department of Labor



John Berghuis
Private Sector Representative



Alex Wong
Office of Technology Services